



Supporting Practical Science and Technology

- in schools and colleges

Senior Technician

Job specification

September 2010

Post	Senior technician
Scale	National Joint Council for Local Government Services range points 27 - 30 (currently £22958-£25472) plus outer London allowance (currently £1755).
Location	CLEAPSS, Brunel Science Park, Kingston Lane, Uxbridge, West London.
Reporting to	The Director

Main activities and responsibilities

- 1 To provide laboratory support for CLEAPSS advisers including to:
 - service and maintain the laboratories and workshop so that they are well organised and tidy,
 - manage and maintain the stock of equipment, chemicals and materials, including making local purchases as appropriate,
 - dispose of wastes,
 - undertake planned, routine testing of the autoclaves, portable electric equipment, radioactive sources, and the fume cupboards,
 - set up practical activities as required.
- 2 To promote and maintain a healthy and safe working environment in the laboratories.
- 3 To help prepare chemicals and equipment for courses run by CLEAPSS advisers.
- 4 To provide technical advice to CLEAPSS colleagues.
- 5 To carry out research and development of school and/or college science practical activities and common equipment. To design, construct or modify science resources as necessary and appropriate.
- 6 To answer occasional *Helpline* enquiries from members.
- 7 Where possible, and agreed with the IT manager and the Director, to support the maintenance and development of CLEAPSS IT resources and facilities.
- 8 On occasions, as required and appropriate, and with the agreement of the Director, to visit schools for the purposes of supporting members or CLEAPSS colleagues.